

SELLER QUESTIONNAIRE

We want to assist you in any way we can to insure a smooth closing. Please complete the following information and return it to us as soon as possible. Please email over to info@nhbarristers.com or fax to (603)935-8841. If you have any questions, please do not hesitate to call us. Please be advised that any blanks on this form may lead to delays in closing your sale.

Please list all current owners of the property to be conveyed:

Marital Status:

____ Unmarried ____ Married ____ Married to another
____ Unmarried ____ Married ____ Married to another

Is this your primary residence? YES_____ **NO**_____

Best telephone number where you can be reached and the best time to reach you:

Email Address: _____

Forwarding Address: _____

If Seller is a Corporation or LLC:

Tax ID# (Required before the closing date or we will not close): _____

Business Telephone: _____

Person signing and Title/ authorization: _____

Condominium or Park information (if applicable):

Management Company:_____ Phone Number: _____

Monthly Dues: _____ Paid Through: _____

If the property has public water and sewer please list the providers & contact info below. If this property is serviced by well and septic please just write private below.

Water Company:_____

Sewer Company:_____

You will need a Deed from you to the Buyer(s). We can prepare the Deed at a cost of \$200.00**.

Would you like us to prepare your deed? Yes No

If you answered NO please provide the name & contact information of the attorney preparing the deed: _____

Will you be attending the closing for the sale of this property? Yes No

(if you cannot attend the closing with the buyer we charge a split closing fee of \$100, to be charged on the final closing statement, to accommodate your signing at a separate time or place or a mail away- please call or email our office to coordinate)

Will you be granting a Power of Attorney to be used for this sale transaction?

Yes No

(we can prepare the power of attorney for a fee of \$75.00 to be charged on the final closing statement- please call or email our office to coordinate)

Please list all mortgages on your property. Please note for all mortgages held by individuals (not financial institutions) this office must have a signed payoff letter along with an executed Discharge of Mortgage to be held in escrow prior to closing.

Mortgage Co. _____

Account #: _____ Phone #: _____

Mortgage Co. _____

Account #: _____ Phone #: _____

We hereby authorize Barristers Title and Closing Services, LLC. to receive verbal and written payoff information with regard to our outstanding mortgage with your financial institution. We also authorize ReQuire, our discharge tracking company, to obtain original discharge lien release documents or corrective documents needed to clear title matters.

Signature: _____ Date: _____

Social Security #: _____

Signature: _____ Date: _____

Social Security #: _____

Will you need a bank check or wire for your sale proceeds? (\$30.00 fee) _____

(If you select a wire for your proceeds, please call our office with your wiring instructions after you have confirmed them with your bank)

Please provide any other information you think would be helpful for us to know about your transaction. _____

****200.00 represents a standard warranty deed – there could be additional charges depending on the completed title search****